

Malta, 02 December 2005

Circular No. I02/2005

To: Managing Pharmacists

RE. PHARMACY ROSTER

The Medicines Authority will be taking over the responsibility for the **pharmacy roster** as from 1st January 2006.

Please find enclosed the pharmacy rosters for **January, February and March 2006.**

1. The Medicines Authority should be informed beforehand of any change in the managing pharmacist of a dispensary. Both the managing pharmacist relinquishing the post and the managing pharmacist taking up the post are to inform the Medicines Authority in writing of the date when the change-over will take effect. In such cases, a stock report should be drawn up and be signed by both pharmacists. **No dispensary may operate without a managing pharmacist.** (Chapter 458 Article 75(1)).
2. In terms of Article 75 (2)(b) of the Medicines Act, it is the duty of the managing pharmacist to “*keep records of the pharmacist who was present at all times while the pharmacy was open.*”
3. You are being reminded that the Green Prescription Forms are to be sent to the Government Pharmaceutical Services at St. Luke’s Square, Pieta`.
4. No structural alterations to dispensaries are to be effected without obtaining prior approval from the Medicines Authority and from other Departments and Authorities concerned.
5. Any requests for amendment of the roster between two pharmacies should be submitted in writing three weeks before.
6. Please note that Economical Pharmacy (Area3 #10) is closed.

Please be informed that the stipulated timelines and above conditions should be strictly complied with.

Regards

Tonio Cassar

Director Inspectorate and Enforcement